

ADVERT

JOB TITLE	:	General Manager: Projects
REFERENCE (Use this in your email subject line)	:	GMPRJSEPT2026
DEPARTMENT	:	PROJECTS
TYPE OF CONTRACT	:	FIXED - TERM UNTIL 31 MARCH 2030
TOTAL PACKAGE	:	AS PER APPROVED GRADE
LOCATION	:	DUNKELD WEST, JOHANNESBURG
CLOSING DATE	:	18 SEPTEMBER 2026 at 16H30
PURPOSE	:	The General Manager: Projects provides strategic, results-driven leadership to ensure that all projects including NSF are managed from an end-to-end value chain perspective and delivered with the highest level of professionalism, compliance, and integrity. The incumbent will ensure financial year-based reporting of project performance against budget, and guarantee that all contracted projects have robust payment plans and are settled timeously.
QUALIFICATIONS, EXPERIENCE, COMPETENCIES & SKILLS	:	- Chartered Accountant (CA) or equivalent professional financial credential. - Minimum of 10 years of senior/executive management experience. - Proven track record in Project Management and Financial Management, with a heavy emphasis on end-to-end project lifecycles. - Deep, above-average understanding of Government's skills development initiatives and the specific legislative mandate assigned to SETAs. - A demonstrable history of delivering value-added contributions in previous executive roles - Ability to strategise, lead complex operations, plan, and effectively manage institutional change. - Strong leadership qualities, including the ability and willingness to make difficult, high-stakes, or unpopular decisions. - Deeply process-oriented with exceptional organisational and time management skills. - Advanced verbal communication, negotiation, presentation, and executive report-writing skills.

Gauteng

Thynk Park, 1st Floor, 8 Summit Road,
Dunkeld West, Randburg,
Johannesburg, 2196
PO Box 31276, Braamfontein, 2017
Tel: 011-403 1700; Fax: 011-403 1718

KwaZulu Natal

Office 1001, BDO House,
7 Derby Downs Office Park,
Westville - Durban,
PO Box 935, Pinetown, 3600
Tel: 031-702 4482; Fax: 031-7024113

Western Cape

3rd floor, West Wing, Palm Centre,
145 Sir Lowry Road,
Woodstock, Cape Town
PO Box 351, Woodstock, 7915
Tel: 021-462 0057; Fax 021-462 0039

		• Proven ability to perform optimally under high-pressure conditions within cross-functional team environments. • Ability to build, value, and champion high-performing teams while driving a culture of honesty and reliability. • Visionary thinker with advanced problem-solving, relationship management, and creative capabilities.
BEHAVIOURAL DIMENSIONS REQUIRED	:	• Brand leadership • Positive influence capabilities • Independence • Precision • Cognitive application of coherent principles • Confidentiality
KEY PERFORMANCE RESPONSIBILITIES		Strategic Leadership & Governance • Set objectives and oversee the implementation of FP&M SETA NSDP activities, aligning departmental strategies with the Sector Skills Plan, Strategic Plan, and Annual Performance Plan. • Set, drive, and achieve national and regional operational targets. • Assume direct command and strategic oversight during high-priority divisional crises. • Provide executive oversight to ensure the efficient management of staff, operational budgets, and departmental resources. Policy Development & Review • Develop, review, and optimise discretionary and mandatory grants policies, processes, and operating procedures. • Formulate and review the comprehensive divisional business plan. Regulatory Compliance, Audit & Risk • Ensure absolute compliance with all relevant legislative and regulatory frameworks. • Oversee monthly assurance exercises for project completeness and accuracy, maintaining strict quality control through continuous monitoring and evaluation. • Drive departmental audit readiness to consistently secure a clean, unqualified audit opinion. • Liaise swiftly and effectively with internal and external auditors, ensuring all audit recommendations are adequately and timeously addressed. Reporting & Stakeholder Management

		• Prepare and produce annual, quarterly, and monthly project performance and financial reports for the CEO, EXCO, and the Board. • Verify and sign off on Sector Quarterly Monitoring Report (SQMR) information. • Cultivate and manage strategic stakeholder partnerships. Operational & Personnel Administration • Manage discretionary grant business processes to facilitate timeous, compliant payments. • Provide continuous leadership, mentorship, training, and development to divisional staff to cultivate an effective, motivated team. • Manage the performance of departmental staff, oversee knowledge transfer, and partner with the HR division to conduct appraisals and address competency gaps. • Perform any other high-level duties assigned by the CEO to support organisational objectives.
CONTACT PERSON	:	<i>PK NAICKER</i>
DATE CIRCULATED	:	<i>11 September 2026</i>
CLOSING DATE	:	<i>18 September 2026 at 16H30</i>
TEL NUMBER / E-MAIL	:	<i>031 702 4482</i>

NB: CVs should be forwarded to recruitment@fpmseta.org.za. **Please specify the position reference number GMPRJSEPT2026 in the subject line.** The FP&M SETA encourages suitably qualified historically disadvantaged individuals (HDIs) to apply. The SETA reserves the right to amend the advert and not to make an appointment. Should you not receive correspondence from us 8 weeks after closing date, please consider your application as unsuccessful. Only Shortlisted candidates will be contacted.

Please note that any personal information submitted to FP&M SETA will be processed within the scope of your application and, if your application is successful, for the performance of your subsequent employee relationship. Your personal information will be processed as per the requirements of the Protection of Personal Information Act, No 4 of 2013. Although submission of your personal information is solely at your discretion, we will unfortunately not be able to consider your application if we are not furnished with the required information or records

Only candidates who meet the criterion need to apply and please attach your CV and certified copies of ID and Qualifications not older than 6 months.